



1270 South Detroit Avenue  
P.O. Box 30  
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<b>Job title</b>	<i>WGTE Production Intern</i>
<b>Reports to</b>	<i>Senior Producer</i>

WGTE is more than a TV and radio program producer and broadcaster. It is a center of learning and education. We were founded as an educational institution, and our educational mission remains at the heart of what we do every day. From our entertaining, informative and educational programs that air on WGTE TV and FM 91, to our professional development opportunities for K-12 teachers and preschool day care providers, WGTE helps to make northwest Ohio and southeast Michigan a better place to live.

### Job purpose

The WGTE Production Intern will spend the semester working with WGTE Public Media's production crew. This unpaid internship includes the opportunity to shoot on various professional cameras, edit with the Adobe Creative Cloud software, and learn audio and lighting techniques. Interns will also join the production crew in providing live video feeds for event coverage and streaming.

### Duties and responsibilities

- Assisting production crew on field shoots
- Assisting production crew on live studio events
- Visual and audio editing using Adobe's Creative Suite
- Shooting and editing educational videos
- Production assistant duties

### Qualifications

- Working towards a degree in Telecommunications, Media, or Visual Communications Technology
- General knowledge of editing
- General knowledge of shooting video
- Willingness to learn
- Positive attitude

### Working conditions

This job requires occasional weekend and evening productions. A flexible schedule is preferred so that you will be able to work on our higher profile productions.

### Physical requirements

Job may require employees to stand for extended periods of time and lift heavy objects. The physical demands described here are representative of those that must be met by an intern to successfully perform the essential functions of this internship. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### How to Apply

Send resume and demo reel (if available) to [nathan\\_hursh@wgte.org](mailto:nathan_hursh@wgte.org)

<b>Approved by:</b>	
<b>Date approved:</b>	
<b>Reviewed:</b>	