

[DATE]

[IRA CUSTODIAN COMPANY NAME]

RE: Charitable Distribution from Individual Retirement Account

Dear Sir or Madam:

I wish to make a direct charitable distribution from my Individual Retirement Account #\_\_\_\_\_ as provided by Internal Revenue Code Section 408(d)(8).

Please issue a check in the amount of \$\_\_\_\_\_ payable to **The Public Broadcasting Foundation of Northwest Ohio (WGTE Public Media)**, federal tax ID #~~34-6554586~~, at the following address:

WGTE Public Media  
Attention: Lindsay Miller  
1270 S. Detroit Ave.  
Toledo, OH 43614

In your transmittal to WGTE, please include my name and address as the donor of record in connection with this transfer. Please copy me on your transmittal. It is my intention that this gift qualify for the 2021 tax year.

Thank you for your assistance in this matter.

Sincerely,

[YOUR NAME]

[YOUR ADDRESS]

[YOUR TELEPHONE NUMBER]